ON LETTER HEAD

Date:

To,
Directorate General of EDI
Systems 1st Floor, CR Building,
IP EstateNew Delhi-110002.

ICEGATE Portal

Dear Sir / Madam,

Sub: REQUEST FOR DEACTIVATION OF REGISTERED ICEGATE ID

      With reference to the above subject; we hereby request you to Deactivate our Registered ICEGATE ID as the registration_____

_____

Hence, we sincerely request you to APPROVE OUR REQUEST FOR DEACTIVATION OF REGISTERED ICEGATE ID and oblige

Please find below our details for your kind reference:

1. ICEGATE ID   :
2. Email ID   :
3. User Role   :
4. User Type   :
5. PAN No   :
6. Mobile No   :
7. Reason for Deactivation :
8. Entity Name   :
9. IEC code no.   :

Thank you very much in anticipation for considering our request.

For

Authorised signatory
Name :
Designation: